

DRIVING POLICY

INDEX CODE: 1501 12-01-13 **EFFECTIVE DATE:**

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I. POLICY

This directive applies to the routine operation of Field Enforcement Division vehicles. The following regulations apply to all operators of division vehicles.

- A. Drivers must have a valid Maryland driver's license.
- B. Drivers must operate division vehicles in a legal, safe, and courteous manner. Drivers of division vehicles will observe all traffic and parking laws. No one will drive, use, or park division vehicles, while on or off-duty, so as to reflect unfavorably on the division or the Comptroller's Office.
- C. Only authorized persons are allowed to ride in division vehicles unless in the performance of duty or otherwise directed by the director. Drivers are responsible for the behavior of any passengers.
- D. Division vehicles may not be used to push or tow any other vehicles, except in an emergency situation.
- E. Operators of radio equipped vehicles will not transmit within 50 feet of a known electronic blasting areas or electronic dynamite caps. Explosive will not be transported in division vehicles.
- F. All employees are prohibited from operating a division vehicle while, or after, consuming alcoholic beverages, except in the performance of an undercover assignment.
- G. Employees with the equipment, skill, knowledge, and ability may assist motorist with "hot shots" as necessary.
- H. Drivers of division vehicles and all passengers will use seat belts and other available occupant safety restraining devices while the vehicle is in motion.

П. CANCELLATION: None.

A. Kelly, Director