




Peter Franchot
Comptroller

Dhiren V. Shah
Director
Central Payroll Bureau

TO: All State Agencies

FROM: Dhiren V. Shah 
Director, Central Payroll Bureau

DATE: June 24, 2020

SUBJECT: Salary Schedules for Fiscal Year 2021 – **Effective July 1, 2020**

For the convenience of state agencies and state employees, we are enclosing updated Salary Scales reflecting bi-weekly amounts calculated using FY 2021 as a NON-LEAP YEAR.

To calculate the NON-LEAP YEAR factor, we divide 365 days by 14 (pay cycle days) which produces the 26.071428 bi-weekly factor. The Annual salary is then divided by 26.071428 to produce the new bi-weekly salary amounts (they will be slightly higher than the leap year bi-weekly amounts to accommodate for the one less working day 365 vs 366).

Reminder:

- Please pay special attention to the notes located at the bottom of several Salary Scales. Employees paid via Time Entry into the Workday Time Tracking system, may see a slight difference in their calculated bi-weekly rates vs. those shown on the Salary Scale itself. The calculated bi-weekly rates could be a couple of cents higher but should never be less than those shown on the Salary Scales.

The Standard Salary Structure and other designated Salary Scales are available for printing via the Central Payroll Bureau website:

<https://www.marylandtaxes.gov/statepayroll/salary-scales.php>

Enclosures