## EMPLOYEE MOVING EXPENSE REPORT

## FOR PAYMENTS MADE DURING CALENDAR YEAR \_\_\_\_\_

M	ail to:	Central Payroll Bureau Attn: Accounting & Reporting PO Box 2396 Annapolis, MD 21404	Inquiries: Fax: (If faxing, do	(410) 260-7964 (888) 674-0019 (410) 974-2035 mot mail hardcopy)	
	Emplo	yee Name:			
	Social	Social Security #:			
	Agency Name:				
	Agency 6-digit Code:				
	Agency Contact (Print or Type):				
	Authorized Signature:				
	Agency Telephone #:				
	for qualified moving expenses as defined by IRS Publication 521. This amount is non-taxable and will appear on the employee's W-2 in Box 12 with a code "P".  Note: Do not include amounts paid to a third party or services that you furnished in-kind to your employee.				
2.	Non-Qualified Moving Expense Reimbursements (DOE 67)  Your agency directly paid the above employee for non-qualified moving expenses as defined by IRS Publication 521. This amount will increase the employee's taxable wages [i.e. Federal, State, and FICA]. In addition, the FICA wages are subject to tax withholding.				
	CPB USE ONLY Breakdown Method: DOE 67				
	How ma	ny Pay Periods Amour	nt for each Pay Pe	eriod	